



Job History, Education and References

Date _____

Position applying for? _____

Last Name _____ First _____ Middle _____

Cell Phone () _____ Home Phone () _____

Current Address _____

City _____

State _____ Zip _____ County _____

Permanent Address if different from above _____

Social Security Number _____ Are you at least 18 years of age? Yes ___ No ___

Birth Date _____ Email Address _____

Are you eligible to work in the United States? Yes ___ No ___

Are you interested in (please circle) Full-time: Days Nights Either

Part-time: Days Nights Weekends All

Hours available to work _____ Date available to start _____

Who referred you to RSEP? _____

Are you presently employed? Yes _____ No _____

Name of Current Employer _____

Have you ever applied with RSEP before? Yes _____ No _____

If yes, when? _____

Have you been employed by RSEP before? Yes _____ No _____

If yes, when? _____

Do you have any relatives employed by RSEP? Yes _____ No _____

If yes, state name and relationship.

Please provide the following information about your most recent to past employment.

Employer Name _____ Job Title _____

Address (street, city, zip) _____

Type of Business _____ Phone # () _____

Immediate Supervisor _____ Dates Employed: From _____ To _____

Description of Duties _____

Hourly or annual pay: Starting _____ Ending _____

Reason for leaving? _____

Rehirable Yes ___ No ___ If no, Why? _____

Employer Name _____ Job Title _____

Address (street, city, zip) _____

Type of Business _____ Phone # () _____

Immediate Supervisor _____ Dates Employed: From _____ To _____

Description of Duties _____

Hourly or annual pay: Starting _____ Ending _____

Reason for leaving? _____

Rehirable Yes ___ No ___ If no, Why? _____

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Address (street, city, zip) _____

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Address (street, city, zip) _____

Type of Business _____ Phone # () _____

Immediate Supervisor _____ Dates Employed: From _____ To _____

Description of Duties _____

Hourly or annual pay: Starting _____ Ending _____

Reason for leaving? _____

Rehirable Yes ___ No ___ If no, Why? _____

Please summarize your skills and experience that relates to the position you are applying for: _____

Do you have a High School Diploma or GED? Yes _____ No _____

List all schools that you have attended. (Most recent first)

School Name _____ Location _____

Year's attended _____ Graduated? Yes _____ No _____

Type of degree _____ Major _____

School Name _____ Location _____

Year's attended _____ Graduated? Yes _____ No _____

Type of degree _____ Major _____

References:

1. _____

Name	Company	Relationship	Phone
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2. _____

Name	Company	Relationship	Phone
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3. _____

Name	Company	Relationship	Phone
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Have you ever been charged, convicted, or had expunged any criminal offense? Yes _____ No _____

(Note a "yes" response does not automatically disqualify except for certain offenses from employment with RS Executive Protection)

If yes, give date and detailed explanation to the type of offense. _____

All information that I have given in this application is true and correct to the best of my knowledge. I understand that my employment is conditional upon verification of all information contained in the application. I also understand that any false information will be grounds for immediate dismissal from employment with RS Executive Protection, LLC.

I understand that nothing contained in this application, and no company policies, procedures or handbooks that I may receive are intended to create an employment contract between the company and myself. If I am employed, I understand that I have the right to terminate my employment at any time and that RS Executive Protection, LLC retains a similar right.

I authorize RS Executive Protection to conduct a B.C.A/ FBI background check per Minnesota State Statute 181.645. I understand that my employment will be contingent upon meeting the criteria as per Minnesota statute 326.336.1.

I understand that I will be charged the cost for the Pre – Assignment, Continuing Education and Initial/Continuing Armed – Intermediate Weapons courses while employed by RSEP. I will complete a paycheck deduction form for any and all training and uniforms that I acquire outside of my employer’s responsibility.

Applicant Signature _____ Date _____

{An employer or prospective employer may not require an employee or prospective employee to pay for the expenses of training or testing that is required by federal or state law or is required by the employer for the employee to maintain the employee’s current position, unless the training or testing is required to obtain or maintain a license, registration, or certification for the employee or prospective employee.}

I _____, authorize RS Executive Protection to deduct
(Applicant signature) prorated training costs from my next paychecks.

CONDITIONS OF EMPLOYMENT

READ CAREFULLY BEFORE SIGNING

This application will not be considered complete until receipt of references and, other pertinent documents, and, if applicable, college credentials. It is the responsibility of the applicant to request and authorize release of references, or credentials unless otherwise instructed. **Please indicate if any references or credentials would be listed under another name.**

This application and all required documents will become the property of **RS Executive Protection, LLC** upon receipt by the Human Resources.

STATEMENT ON DRUG ABUSE: All employees of **RS Executive Protection, LLC** are expected to convey by their actions, deeds, and teachings that they do not in any way encourage or condone drug abuse. Any proven illegal action relating to drugs by any **RS Executive Protection, LLC** employee or intern continues to be grounds for immediate dismissal.

DRUG-FREE WORKPLACE PROVISION: I understand and acknowledge the **RS Executive Protection, LLC** has written policy providing for a drug-free workplace. I agree that, if I am employed, I will abide by the terms of the policy and all **RSEP** policies regarding drugs and their use. I further agree that I will notify the Human Resources of my criminal drug conviction or violation occurring in the workplace no later than five (5) days after such conviction.

Signature, Applicant _____ **Date** ____/____/____

RS EXECUTIVE PROTECTION, LLC IS AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER AND DOES NOT DISCRIMINATE AGAINST ANY EMPLOYEE OR APPLICANT FOR EMPLOYMENT BECAUSE OF RACE, SEX, COLOR, RELIGION, AGE, NATIONAL ORIGIN, DISABILITY, VETERAN STATUS, OR MARITAL STATUS, IN ACCORDANCE WITH APPLICABLE LAWS. IF YOU BELIEVE THAT ANY OF THE FACTORS ABOVE HAVE ENTERED INTO THE CONSIDERATION OF YOUR APPLICATION FOR EMPLOYMENT, PLEASE CONTACT RSEP PERSONNEL OFFICE.

The information submitted on this application is accurate to the best of my knowledge. I concur with the above statement and requirements. I understand that falsification of any information submitted on this application shall be cause for dismissal from service. Human Resources have my permission to contact all past and present employers. I certify that I have read the above statements, understand their meanings and implications, and will comply if employed.

Signature, Applicant _____ **Date** ____/____/____

Office use only
